

Role description: Local Area Contact (and their team as appropriate)

Local area contacts are the link between the local steering group and local reviewers. All local area contacts should be a member of their local LeDeR steering group which takes a strategic level oversight of the reviews of deaths of people with learning disabilities in that area.

Summary of responsibilities

- To receive notifications of deaths of people with learning disabilities from the central LeDeR team.
- Allocate deaths to be reviewed to local reviewers.
- Monitor the progress and completion of reviews to ensure that they are of a consistent standard, to the required quality, and completed in a timely and comprehensive way.
- Provide ongoing advice, support and training for local reviewers as necessary.
- Support the local reviewer to liaise with other investigatory processes if necessary.
- Monitor the quality of reviews of deaths and ensure that they are of an appropriate standard.
- Liaise with the local steering group about any issues that arise in relation to the reviews of deaths, as appropriate.
- Receive and sign off completed review documents.
- Present information to the local steering group.
- Work with the local steering group to take appropriate actions in relation to the findings from reviews of deaths.
- Build and maintain wider relationships to ensure knowledge and information is shared across internal and external stakeholders
- Encourage a culture that values openness, honesty, rigour and challenge.

Specific skills and experience

- A professional health or social care background with experience at a senior level.
- Knowledge of pertinent legislation and guidance relating to the care of people with learning disabilities, including the Mental Capacity Act (2007) and the Equality Act (2010).
- Experience of providing critical challenge.
- Experience of synthesising and analysing information to inform practice-based decisions.
- Excellent communication and interpersonal skills, both written and oral.
- Stakeholder engagement skills and ability to build relationships with people at all levels of seniority.
- IT literate.

Values

- Committed to reducing premature mortality of people with learning disabilities and their families.
- Committed to improving service provision for people with learning disabilities and their families.
- Committed to encouraging improvement through reflection and review of practice-related care.